

# TEAM ACCOMMODATION INFORMATION

2019 WORLD PARA ICE HOCKEY CHAMPIONSHIPS B-POOL



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## 1. OVERVIEW

The “Eissporthalle am Glockenturm – Charlottenburg P09” in Berlin will host the 2019 World Para Ice Hockey Championships B-Pool from **14 to 23 November 2019**.

Training will also take place at the training venue.

## 2. VENUE INFORMATION



**Eissporthalle am Glockenturm – Charlottenburg P09**

### Seating Capacity

- (700 seating, 300 standing)

### Field of Play

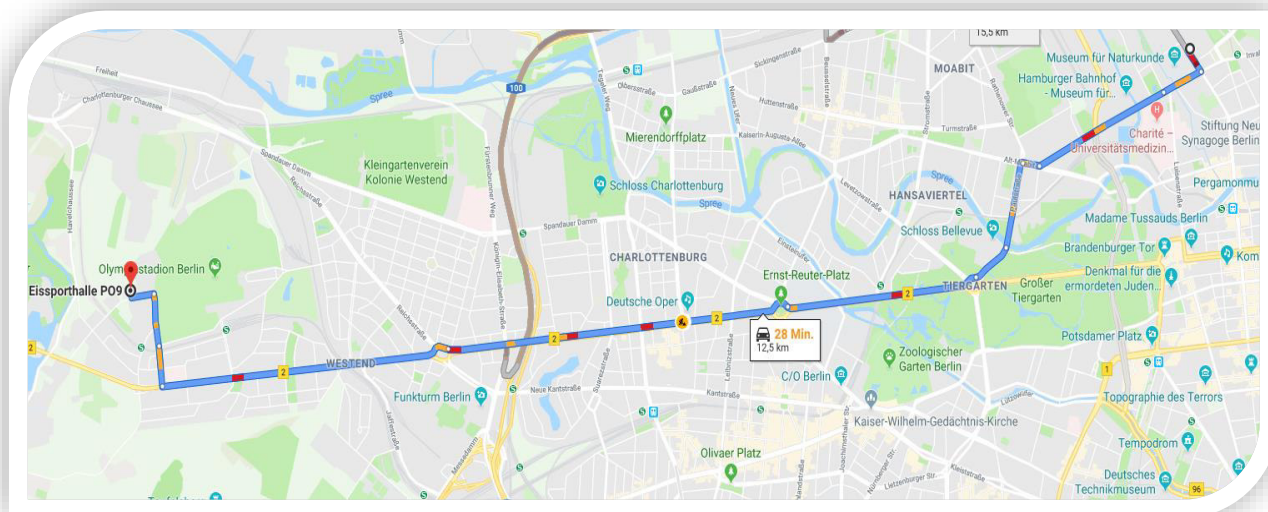
- The ice rink is 30m by 60m

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## 3. DIRECTIONS FROM HOTEL TO VENUE



### Distance

- 14,6 km

### Travel Time

- approximately 25 minutes

1. Take Invalidenstraße and turn left onto Paulstraße until Straße des 17. Juni/B2/B5 (second exit at roundabout)
2. B2/B5 until Passenheimer Straße (turn right)
3. Follow Passenheimer Straße until Glockenturmstraße (turn left)

The destination is on the right hand side: **Eissporthalle P09**

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## 4. GROUND TRANSPORTATION

Ground transportation for participating teams, Game officials and IPC representatives (Tournament Officials) will start from the day of arrival (November 14th, 2019) at the designated airport or railway station (port of entry). Please note, that Transport **from** the airports or railway station mentioned below will be only on **November 14, 2019** - free of charge for all NPC delegation members.



The transport for departure to the airport and/ or railway station will only be on **November 23, 2019**.

Transportation between hotels and the competition venue for games, practices, meetings and back to the hotel and airport will be the responsibility of LOC.

### Airports

Berlin Tegel (TXL)

### Rail

German National Railway, Deutsche Bahn, provides services to Berlin from all over Europe. Berlin Main Station (Hauptbahnhof) is the closest station to the venue and the hotel. You'll find all information at [www.bahn.de](http://www.bahn.de), which is available in different European languages.

### Travel by car

Berlin can be reached by different motorways, which are free of road charge. Please note, that the hotel and the venue are located in the Berlin environmental zone. Cars and buses must be marked with a green identifying sticker (see image). Please find further information concerning the environmental zone and the application on [www.umwelt-plakette.de/fr/staedte/berlin](http://www.umwelt-plakette.de/fr/staedte/berlin).



### 4.1 PRE-COMPETITION

If you are planning on arriving prior to **November 14, 2019** proposed costs for your advance arrival are solely the responsibility of the teams. Any extra arrangements need to be coordinated with LOC. Please contact Ms. Pauline Reichl (see Organization and Contact).

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## 5. IMMIGRATION

### 5.1 PASSPORT AND VISAS

All visitors to Germany need a valid passport or Identity Card. EU citizens do not need a visa for entering Germany. All other countries should contact their governing bodies or passport offices in order to get information on traveling to Germany.

If you have any questions concerning visa questions, please contact Ms. Pauline Reichl via E-Mail: [reichl@dbb-npc.de](mailto:reichl@dbb-npc.de).

To check if you need a visa for entering Germany, you can follow this link:  
<https://www.auswaertiges-amt.de/en/einreiseundaufenthalt/visabestimmungen-node/staatenlistevisumpflicht-node>.

### 5.2 GERMAN EMBASSIES CONTACTS IN TEAM HOME COUNTRY

#### China:

German Embassy in Beijing  
100600 Beijing  
17 Dongzhimenwai Dajie  
100600 北京  
东直门外大街17号  
Phone: +86-(0)10-85 32 90 00

#### Poland:

German Embassy Warsaw  
Jazdów 12/2  
00-467 Warszawa  
Poland  
Phone: +48 22 584 17 00

#### Slovakia:

German Embassy Bratislava  
Hviezdoslavovo námestie 192/10  
813 03 Staré Mesto  
Slovakia  
Phone: +421 2/592 044 00

#### Great Britain:

German Embassy London  
23 Belgrave Square  
Belgravia, London SW1X 8PZ  
Great Britain  
Phone: +44 20 7824 1300

#### Russia:

German Embassy Moscow  
Mosfil'movskaya Ulitsa 56  
119285 Moskva  
Russia  
Phone: +7 495 937-95-00

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## 6. EVENT SCHEDULE

[illegible]



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## 7. ACCOMMODATION

There is one official Championships Hotel:

### **TITANIC Chaussee Berlin**

Chausseestr. 30

10115 Berlin

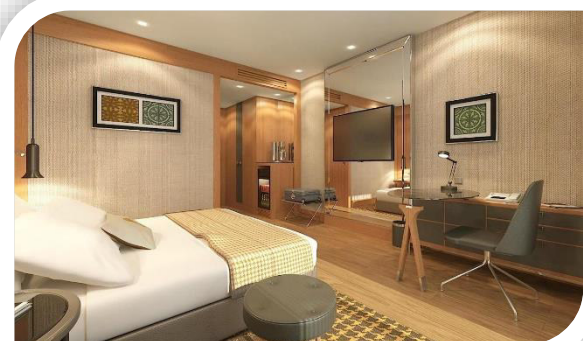
[www.titanic.com.tr/titanicchausseeberlin](http://www.titanic.com.tr/titanicchausseeberlin)

#### Description

Category 4 stars +

The TITANIC Chaussee Berlin is located in the middle of Berlin, only 10 minutes walking distance from the main railway (Berlin – Hauptbahnhof) station.

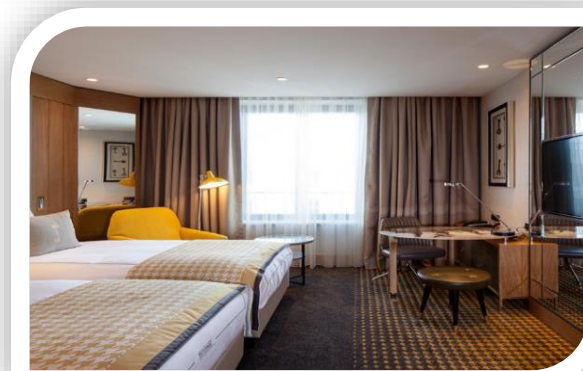
It offers a 3000m<sup>2</sup> sports- and wellness club with a big indoor pool.



#### Single Rooms

Classic rooms, 23 m<sup>2</sup>, with king-size beds (1.80m x 2m) will be given as single rooms.

**Price €130 including breakfast**



#### Double Rooms

Classic rooms, 23 m<sup>2</sup>. All rooms with twin beds

(2m x 1m x 2m) or king-size beds (1.80m x 2m).

**Price €160 including breakfast**

**Accessible Rooms**



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35 rooms are fully wheelchair accessible. Nine double rooms with extra bed (30 qm<sup>2</sup>). Two of them have a connecting door to a double room with twin beds. 26 accessible rooms with queen-size bed

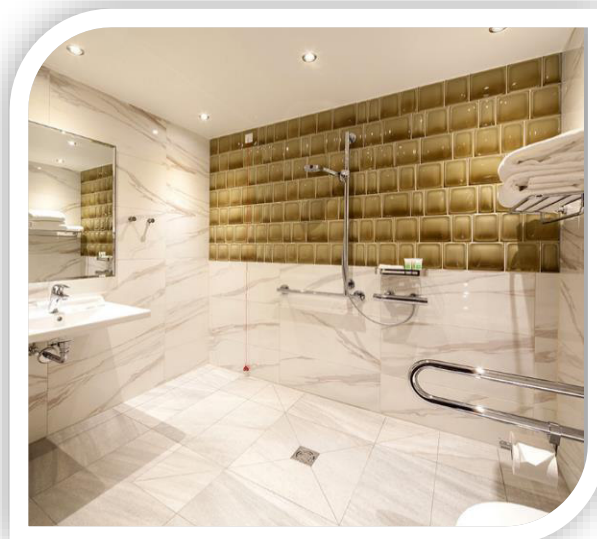
(1,40m x 2m) for single use (23 qm<sup>2</sup>)

**Price € 130 (Single) € 160 (Double) including breakfast**

**Check-in:** 3.00 pm

**Check-out:** 12.00 am

**Reception-Service:** 24 hours a day



## On-Site Facilities:

	Available	Available, but not included (extra-costs needed)
Internet access	✓	
Telephone	✓	✓
Daily Housekeeping	✓	
Currency Exchange	✓	
Wellnes and Spa area (Sauna, Pool, etc.)	✓	✓
Fitnesscenter (Befine)	✓	
Massages	✓	✓
Laundry service	✓	✓
Parking spaces	✓	✓
Mini-bar	✓	✓
ATM/Cash Maschine	✓	
In-room safe	✓	✓

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## 8. CATERING

### 8.1. TIMES

All accredited delegation members who have paid the championships competition fee will get full-board (breakfast, lunch and dinner) starting with **lunch on 14 November** and ending with **breakfast on 23 November, 2019**. All meals will be served at the TITANIC Hotel.

All meals (sport lunch and dinner) will be served in buffet form. There will be special meals or dietary on demand.

### 8.2. LOCATION

The restaurant Alesta is located on the first floor in the TITANIC hotel. The buffet will be located at one point, wheelchair accessible. The access to the restaurant for breakfast will be supervised by the hotels service staff. Every team member can enter with his/her own accreditation card.

There are standard and wheelchair accessible toilets on the same floor.

## 9. CONFERENCE ROOMS



All conference rooms can be booked from 9 am to 6 pm:

Name	Size	Location	No. of attendees	Room rent per day	Availability
Stuttgart	168 sqm	First floor	30 - 50	660 €	15.11 - 18.11.
Berlin	66 sqm	First floor	20	350 €	16.11. - 18.11.
Köln	47 sqm	First floor	20	350 €	Continuously available
Leipzig	77 sqm	First floor	20	350 €	Continuously available
Dresden	65 sqm	First floor	20	350 €	Continuously available

Protector and screen are available in all rooms, other technical equipment and catering can be booked on extra costs. Room rents per 90 minutes will be possible on availability.

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Please make your booking at 29 September 2019 at the latest – use **FORM NO. 2 CONFERENCE BOOKING FORM.**

If you have any question, please contact Ms. Pauline Reichl (see Organization and Contact).

## 10. TRAINING AND WELLNESS FACILITY

The TITANIC Hotel offers a 3000m<sup>2</sup> sports- and wellness club (Befine-Club) with a big indoor pool.

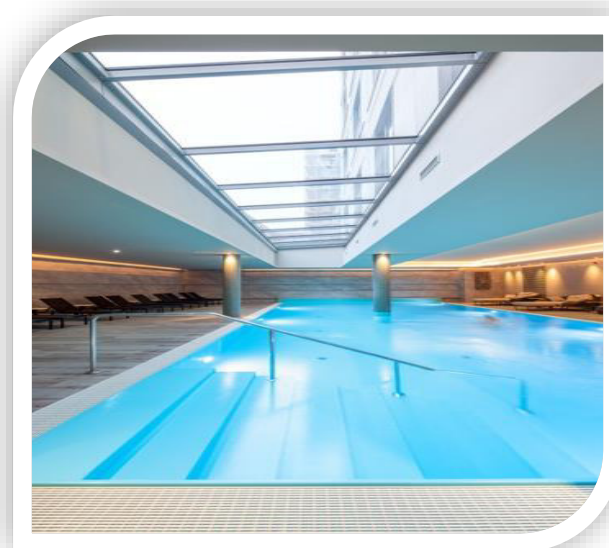
### 10.1. BEFINE-CLUB

Using the fitness equipment in the Befine-Club (1000 m<sup>2</sup>) is for free (only guests of the TITANIC Hotel).

There are two separate floors with the following equipment:

Fitness Level 1 – Cardio section with:

- 10 treadmills
- 5 Cross trainer
- 2 stair master
- 4 bikes



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In that area they got dumbbells from 1Kg – 42Kg. Cable cross tower for exercises like fly's, push and pull exercises are also on level 1, plus for dips or pull ups.

On the second Fitness Floor they have 3 different rooms for all the classes they do over the day.

The main part on this level is the functional area. They got functional training towers, kettle bells, jump boxes, squad and deadlift racks, dumbbells, jumping ropes, functional ropes, TRX systems (10 stations), heavy balls with sand or water inside, 2 row machines, 4 spinning bikes, sandbags in different weight levels, exercise mats and a lot of space for training with the own body weight of

course.

Last part is the Kenesis Station and the Kenesis Circuit.

## Opening Hours:

Monday: 6.30 am - 11.00 pm

Tuesday: 6.30 am - 11.00 pm

Wednesday: 6.30 am - 11.00 pm

Thursday: 6.30 am - 11.00 pm

Friday: 6.30 am - 11.00 pm

Saturday: 8.00 am - 10.00 pm

Sunday: 8.00 am – 10.00 pm

## 9.1.1. BEFINE CLUB FOR EXTERNAL GUESTS

As an offer – also external guests may enter the Befine Club. If you stay at the TRYP Hotel, the Befine Club will charge you 12 € per use. For other external guests the Befine Club will charge you 25 €.

## 10.2. SPORTS MASSAGE

The TITANIC Hotel offers special prices for sports massage in the Befine-Club:

- **Package 1** 3 massage for 30 minutes: **139 €**
- **Package 2** 3 massage for 50 minutes: **179 €**

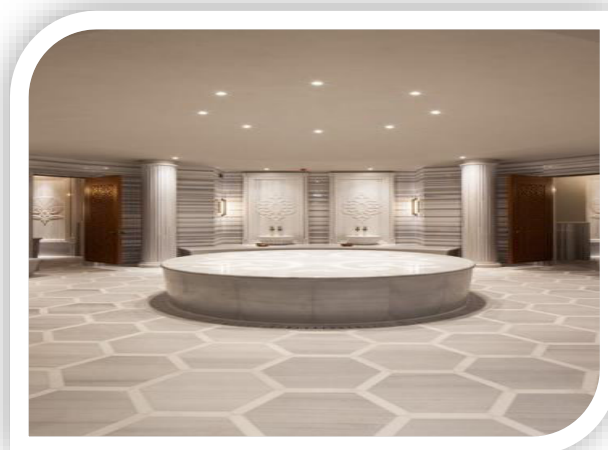
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## 10.3. WEELNESS AND SPA


The TITANIC Hotel charges 12 € per day for the use of the wellness and spa area (indoor pool, sauna, hamam, etc.) If you book a sports massage the entry will be free of charge.




## 11. BOOKING INFORMATION

Accommodation bookings will be accepted upon availability on a first come first served basis.

**Accommodation bookings should be sent to the LOC Berlin 2019 World Para Ice Hockey Championships B-Pool (Berlin2019@dbb-npc.de) following the official timeline and procedures listed below:**

15.07.2019	Booking Opens
29.08.2019	Preliminary Booking Closes
01.09.2019	Deadline for 50 % payment on Preliminary Booking
29.09.2019	Final booking for accommodation and conference rooms ends (no new bookings or changes allowed after this date)
14.10.2019	Rooming List Confirmation 
02.10.2019	Deadline for 50 % payment of accommodation fees and Conference Booking
24.10.2019	Final deadline for full (100 %) payment of accommodation fees and Conference Booking

**\*if booked and deposit received by 31 March** 


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## 12. TERMS OF PAYMENT

### 12.1. BOOKINGS

NPC delegations will be requested to make preliminary bookings  on estimated team numbers and length of stay no later than **29 September 2019**. This will ensure that accommodation is reserved for your team.

NPC's will be invited to fill in the following form (**FORM No. 1 – BOOKING FORM**) and send it to the BERLIN 2019 WORLD PARA ICE HOCKEY CHAMPIONSHIP B-Pool organization team. This form requires the following information:

- Number of participants
- Length of stay
- Preferred hotel selection
- Requested number of single rooms/double rooms
- Approximate number of athletes in wheelchair

A Preliminary Booking is key for the LOC to ensure teams will be located within the same accommodation wherever possible. Any request will be taken into consideration upon availability on a first come first served basis (priority will be given to the date of the booking request).

NPC delegations are kindly invited to send their booking requests as soon as possible in order to apply the above-mentioned criteria. All booking requests will be managed following the first come first serve criteria. NPC's are strongly recommended to submit their request in ADVANCE!

Booking will be confirmed once payment has been received by the LOC.

### 12.2. BOOKING CONFIRMATION

Once a booking form has been made, the respective NPC will receive an official booking confirmation and invoice from the LOC of the Berlin 2019 Para Ice Hockey Championships B-Pool with details concerning their accommodation based on the booking request the LOC received by them.

Once a booking confirmation is received, NPC's must pay 50 % of the total amount for their booking to the LOC until **2 October 2019**.

If the payments have not been transferred by **2 October 2019** deadline, bookings will be automatically cancelled, and pre-booked rooms will become available to all.



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Cancellation of any rooms will be subject to the accommodation cancellation policy presented below.

## 12.3. ACCOMMODATION CANCELLATION POLICY

For hotel booking cancellation for any reason the following guidelines will apply. The LOC will return all remaining funds after the cancellation fee and final accommodation invoice has been paid in full.

Teams will be liable for all bank charges associated with any reimbursement payment.

<b>Till 22.08.2019</b>		<b>The LOC will return full of payment made with no cancellation fee</b>
<b>23.08. - 29.09.2019</b>		<b>The LOC will charge 50 % cancellation fee on all cancelled accommodation</b>
<b>From 30.09.2019</b>		<b>The LOC will charge 100 % cancellation fee on all cancelled accommodation</b>

## 13. BANK DETAILS

All payments must be transferred to the LOC by **24 October 2019**.

Failure to comply with the above deadline will lead to cancellations of the hotel bookings and transport services. The cancellation guidelines for accommodation cancellation (see 10.5) will apply.

**IBAN details:** DE40 3705 0198 1931 4556 44  
**BIC code (or SWIFT code):** COLSDE33XXX

<b>Beneficiary Name</b>	<b>Deutscher Behindertensportverband e.V.</b>
<b>Beneficiary Address</b>	<b>Tulpenweg 2-4 50226 Frechen</b>
<b>Keyword</b>	<b>WCHA2019BPOOL</b>
<b>Bank Name</b>	<b>Sparkasse Köln Bonn</b>
<b>VAT</b>	<b>224/5970/6576</b>

Teams will be liable for all administrative charges associated with payment.

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## 14. ORGANIZATION AND CONTACT INFORMATION

The headquarter of the Local Organizing Committee Berlin 2019 World Para Ice Hockey Championships B-Pool is as following:

Address:

**Deutscher Behindertensportverband e.V. – National Paralympic Committee Germany**

<b>Head Office:</b>	Tulpenweg 2-4 50226 Frechen Germany	<b>Berlin Office:</b>	Behrenstraße 24 10117 Berlin Germany
<b>Phone:</b>	+492234 6000 208		+49 30 200757940
<b>Fax:</b>	+492234 6000 4208		+49 30 2007579919
<b>E-Mail:</b>	Berlin2019@dbs-npc.de		

### Main contact person for Teams

**Name:** Dr. Martin Hyun  
**Function:** Head of Local Organizing Committee (LOC)  
**Phone:** +49 30 200757940  
**E-Mail:** [hyun@dbs-npc.de](mailto:hyun@dbs-npc.de)

### Main contact person for Accommodation and Hotel booking

**Name:** Pauline Reichl  
**Function:** Assistant to the Head of Local Organizing Committee (LOC)  
**Phone:** +49 176 36313974  
**E-Mail:** [reichl@dbs-npc.de](mailto:reichl@dbs-npc.de)



## FORM NO. 1 – ACCOMMODATION BOOKING FORM

### Berlin 2019 World Para Ice Hockey Championships B-Pool, November 2019

To make your reservation, please complete the booking form below, circling your requirements where necessary

COUNTRY:	
----------	--

Team Name:
Lead Name:
Billing Address:
Tel:
Email:

<b>Team Size</b> Please advise the total amount of people in your team including staff	
Approximate number of athletes in wheelchair	

**Arrival Date:**

**Departure Date:**

**Number of nights:**

**Hotel:**

**TITANIC**

Room Types	Number
Single room (130 €)	
Double room (160 €)	

Special requests: (i.e. number of accessible rooms required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature and Stamp

Please note hotels will be allocated on a first come, first served basis and your request is subject to availability at the time of booking. So please return your form as soon as possible to:

Berlin2019@dbb-npc.de

**Should you have any further queries please email Pauline Reichl**

reichl@dbb-npc.de

**CANCELLATIONS MUST BE MADE IN WRITING**



## FORM NO. 2 – CONFERENCE ROOM BOOKING

COUNTRY:	
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### Conference Rooms TITANIC Hotel

	Name	Size	Room rent per Day	Availability	Required Days
1 .	Stuttgart	168 sqm	660 €	15.11 - 18.11.	
2 .	Berlin	66 sqm	350 €	16.11. - 18.11.	
3 .	Köln	47 sqm	350 €	Continuously available	
4 .	Leipzig	77 sqm	350 €	Continuously available	
5 .	Dresden	65 sqm	350 €	Continuously available	

This Form must be returned by email no later than **29 September 2019** to **Pauline Reichl**  
[Berlin2019@dbs-npc.de](mailto:Berlin2019@dbs-npc.de)